

# ASTRAZENECA GLOBAL POLICY

# COMMUNITY SUPPORT

(INCLUDING PRODUCT DONATIONS AND PATIENT GROUP SUPPORT)

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**THIS POLICY DESCRIBES THE REQUIREMENTS FOR ENSURING THAT OUR COMMUNITY SUPPORT ACTIVITIES, WHETHER THROUGH CHARITABLE DONATION, SPONSORSHIP OR OTHER INITIATIVES, BRING SUSTAINABLE BENEFIT, IN LINE WITH OUR STRATEGIC BUSINESS GOALS. IT ALSO DESCRIBES THE REQUIREMENTS REGARDING PRODUCT DONATIONS AND SUPPORT TO PATIENT GROUPS AND OTHER HEALTHCARE ORGANISATIONS.**

## WHO IS THIS POLICY FOR?

**Everyone who** interacts on behalf of the Company (including external agencies acting on our behalf) with community, patient, charitable and similar organisations and representatives.

To give effect to this Policy, **all SET areas** are expected to follow any global standards and procedures or, provided they are consistent with this policy, their own local or functional standards and procedures.

This Policy does not cover support for charities etc undertaken in a purely personal capacity, providing the Company is not involved in any way.

Company schemes that facilitate voluntary charitable giving from personal assets are not governed by the acceptability criteria set out in this Policy.

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## KEY POLICY PRINCIPLES

- > Our community support activities must be focused on activities that improve healthcare and promote science education and skills.
- > Our community support, our support to patient groups and other healthcare organisations, and our product donations must be undertaken in accordance with defined criteria and approval processes.
- > We must always comply with relevant legal and regulatory requirements as well as our own international and national standards.
- > We support transparency of our community support activities. We will comply with all legal, regulatory and code requirements to make our support public and when appropriate we will go beyond those requirements.

## **COMMUNITY SUPPORT**

In line with our strategic business goals, our community support activity must aim to:

- > Improve healthcare in our local communities.
- > Promote science education and skills, in particular among young people.
- > Improve healthcare within vulnerable communities through initiatives to help combat tuberculosis (TB) and/or strengthen local healthcare capabilities.

Any support to an international charity or organisation for an international activity must have the prior agreement of Group Public Affairs at the Corporate Head Office, Stanhope Gate, London, UK.

Generally, no contributions should be made to capital projects or building appeals. Exceptions can only be made with the prior approval of Group Public Affairs or relevant member of the Senior Executive Team, in line with any supporting Global Standards on Community Support.

We must only support registered charities and other bona fide, not-for-profit organisations. We do not offer sponsorship of individuals as part of our Community Support activity. Sponsorship of healthcare professionals (eg to attend meetings) is governed by our Global Policy: Anti-Bribery and Anti-Corruption and other supporting policies. We do not offer support for religious or military purposes.

Local community support activities should focus on healthcare and science. Exceptions can only be made with the prior approval of local senior management, in line with the related supporting standards.

Each part of the Company from which community support is provided must have in place an established procedure, in line with the requirements of this Policy and supporting standards, with designated managers responsible for approving and documenting all community support activities. The approving manager must be satisfied that the support is being provided for purposes that are, to the best of his/her knowledge, legal, reasonable and such as would not cause embarrassment to the Company.

All community support activities must be registered on the AstraZeneca Community Database to enable accurate, transparent reporting externally and the sharing of best practice internally.

All our activities must be conducted in accordance with good governance principles and be readily explainable to our external stakeholders.

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## **SUPPORT TO PATIENT GROUPS AND OTHER HEALTHCARE ORGANISATIONS**

Our support to patient groups and other healthcare organisations must always comply with relevant legal and regulatory requirements and applicable international and national codes, as well as our own international and national standards.

Across all of our activities, the following principles must always apply:

- > Our support, whether through financial or in-kind assistance, must always be based on transparency, trust and a shared objective to improve patient healthcare.
- > The independence of such groups and their activities must always be respected.
- > We must not request the promotion of a particular prescription-only medicine by patient groups.

- > The arrangements for events and hospitality involving patient groups will be governed by standards similar to those in place for healthcare professionals.

Where applicable, public disclosure of support for patient groups and other healthcare organisations must be done locally in accordance with the relevant external regulations, applicable codes and local Company policy commitments.

All support to patient groups and other healthcare organisations, whether or not publicly disclosed at a local level, must be documented by a written agreement and registered on the AstraZeneca Global Community Database.

## **PRODUCT DONATIONS**

Our policy is to consider requests for donations of any of our medicines on a case-by-case basis, and we manage the majority of our donations through our local marketing companies or wholly-owned affiliates, which are closer to the needs of patients in the country in which the donation is to be made.

Medicines are normally donated only in circumstances of national emergency or genuine public health need, or in response to requests from governments or non-governmental organisations, or as part of an established international product donation programme that has been approved by Group Public Affairs (GPA).

Any donation should be made from existing Company stock or, by exception, by specific agreement relating to additional manufacture.

International donations of any of our medicines (ie those that benefit a community outside the country from which the donation has been agreed), whether in response to a disaster or as part of a longer-term product donation programme, must have the prior approval of GPA.

The person seeking to make the donation (the “Donation Lead”) is responsible for developing a proposal for approval by GPA. If approved, the Donation Lead must then lead the work required to deliver the donation in accordance with the requirements of this Policy – including any necessary liaison with the local marketing company, affiliate or regional office, Product Security, Operations and the supply chain and, if required, the relevant SET area.

In all cases, the Donation Lead must seek to ensure that:

- > Donated medicines comply with regulatory requirements of the country in which they are to be used and have a valid marketing authorisation or equivalent permission for distribution and use in that country.
- > Medicines are donated through reputable, non-governmental organisations (such as the Red Cross, AmeriCares, Médecins Sans Frontières and Voluntary Services Overseas), that have the frameworks in place to ensure that appropriate quantities will be dispatched; that the medicines will reach their intended recipients and that they will be used appropriately.
- > Our processes are aligned to the World Health Organization (WHO) Guidelines for Drug Donations with regard to the selection, quality assurance, presentation, packing and labelling and the management of appropriate distribution of donated medicines.

All product donations must be registered on the AstraZeneca Global Community Database to enable accurate, transparent reporting externally and the sharing of best practice internally.

Please note:

- > In addition to this Policy, the related “Community Support” requirements of the Global Policy: Anti-Bribery and Anti-Corruption apply, which also cover Political Contributions.
- > This policy does not apply to the provision of samples, or the provision of free goods or discounts as part of normal terms of trade. See also the Global Policy: Anti-Bribery and Anti-Corruption and supporting policies.