

AstraZeneca Pharma India Limited

DOCUMENTS ARCHIVAL POLICY

Background and purpose:

The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“the Regulations”) requires the Company to put in place an Archival Policy.

The Company shall disclose on its website events or information which have been disclosed by it to the Stock Exchange(s) under or pursuant to regulation 30 of the Regulations promptly after such disclosure is made by it to the Stock Exchange(s). All such disclosures shall be hosted on the website of the Company for a minimum period of five years commencing from the date of disclosure being hosted on the website of the Company.

On the expiry of five years of hosting of the documents / information on the website of the Company as aforesaid, the documents / information so hosted on the website shall be archived and retained on the website for a further period of one year

Amendments to Policy:

This Policy may be amended by the Board from time to time if and when considered necessary, provided that no such amendments shall be valid or effective which are contrary to or inconsistent with the Regulations.

Hosting of information on the website of the Company:

This Policy, all amendments thereto and disclosures made by or on behalf of the Company of events or information to the Stock Exchange(s) under or pursuant to the Regulations or this Policy, shall be hosted on the Company’s website for a minimum period of five years in accordance with the Regulations.

Board approval:

This Policy has been approved by the Board of Directors at its meeting held on 2nd December, 2015. It shall come into force and effect from 1st December, 2015.