

Dear Supplier,

AstraZeneca is transitioning from its current Purchase to Pay system (SAP Ariba) to Coupa.

The current system will be deactivated on May 4th 2022. You will be no longer able to submit invoices via previously utilized methods.

We realise that there will be many questions about the new ways of working and best practices for transacting via Coupa. As such, we are providing an opportunity for you to attend **the Supplier Actionable Notifications (SAN) Training**.

The training will:

- explain the transitioning approach,
- outline key aspects of the SAN setup,
- walk you through the process of receiving orders and submitting invoices,
- clarify how to get support after go-live.

The Webinar is scheduled for April 29th, 1:00 PM CEST and will last approximately 45 minutes.

Please click the link below to join the webinar at the specified time:

<https://astrazeneca.zoom.us/j/92339643771?pwd=MEZFbFE2N0VOZThSNIJlejhpOERSQT09>

Password: 270273

Please note that session will be delivered in English.

Unable to attend?

If you are unable to attend we will be distributing the main concerns after the dates above.

If anyone else in your company would like to join the webinar, please feel free to forward this invitation.

Thank you for your support and we look forward to developing our trading relationship further through this exciting initiative.

Find out more

If you have any questions or would like to find out more, you can:



Email the AZ Coupa Supplier Enablement Team



Visit our AstraZeneca Coupa Supplier Hub



Review our Coupa Guide for AZ Suppliers



Yours sincerely,

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