

Welcome and context

Alastair Smith



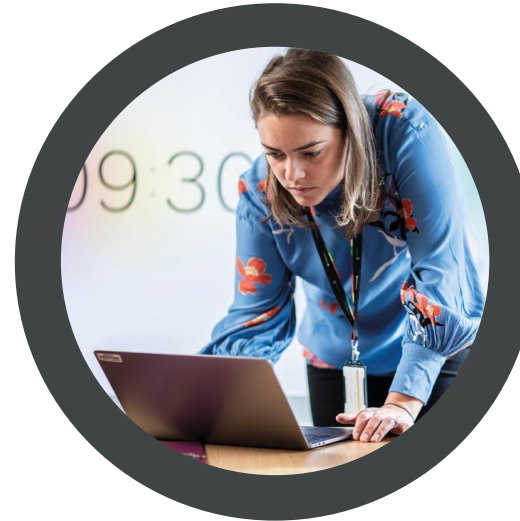
Purpose of the webinar



Continue to **build the understanding** for the AZ Coupa implementation



Share key aspects of the changes required and **what it means for you**



Outline the approach to enable suppliers to **transact with AZ after Coupa Go-Live**



Clarify the **transitioning approach** for suppliers



Coupa

Transforming
the way we buy



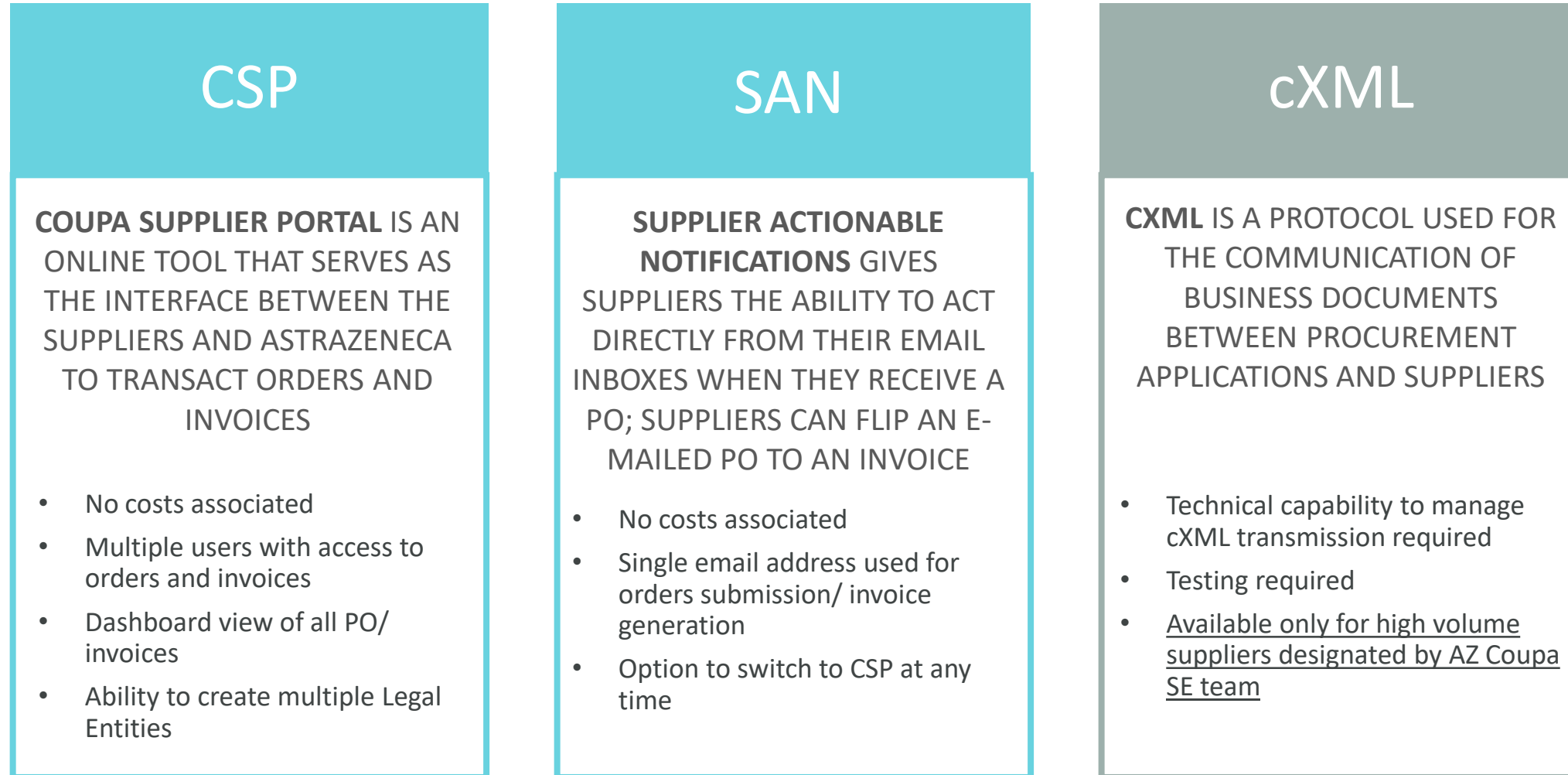
Adam Boal - AstraZeneca Head of Procurement Americas & Global Commercial Categories

Electronic means of transacting with AZ via Coupa

Bob Biros



Coupa transmission methods



← Options to choose between in the Supplier Data Request →



Live CSP Demo

Bob Biros



Supplier data request

Gabriela Vesa



AZ Coupa Implementation Data Request

- Existing suppliers have received an email with a link to a data request asking for information about your company and required contact **information to get you setup to transact with AstraZeneca** (inc. preferred methods for receiving orders and submitting invoices).
- The data request is available in other languages.

Actionable email sent to you from Coupa-Supplier-Enablement@astrazeneca.com

Dear *Supplier Name and Vendor ID*

At AstraZeneca, we're transitioning from our current procurement system (SAP Ariba) to Coupa for our indirect spend. [Coupa](#) is a leading, cloud-based procurement platform, which will improve and simplify our business processes – and make the buying process easier and more efficient for our trusted suppliers, like you.

In order to make this transition as smooth as possible, we need your input. Please take a few minutes to fill out this data request which will help make the transition to Coupa a success. Please complete the survey by July 23.

BEGIN

The data request is available in other languages using a drop-down option on the first screen of the survey.
La demande de données est disponible en français à l'aide d'une liste déroulante sur le premier écran de l'enquête.
De gegevensaanvraag is beschikbaar in het Nederlands via een vervolgkeuzelijst op het eerste scherm van de enquête.
Uppgiftsfrågan finns tillgänglig på svenska med hjälp av en rullgardinslista på enkätens första skärm.

Thank you in advance for your support and continued partnership. We look forward to working with you through Coupa.

For more information please visit the [AstraZeneca Coupa Supplier Hub](#).

Or copy paste the URL below into your internet browser.
Ou copiez collez l'URL ci-dessous dans votre navigateur Internet.
Of kopieer de URL hieronder in je internetbrowser.
Eller kopiera klistra in webbadressen nedan i din webbläsare.
<https://ecv.microsoft.com/oo80vY4pw0>

First screen of data request

AstraZeneca  AstraZeneca_Coupa
Coupa Implementation Data Request

Transforming the way we buy

For more information and FAQs on the survey, visit our Coupa Supplier Hub.

AstraZeneca Coupa Implementation Data Request Overview

AstraZeneca is transitioning from our current procurement system SAP Ariba to [Coupa](#) and in order to make this transition a success we need your support. Please complete this data request. Refer to the email previously received with guidance on info you need to complete this survey. For more info on our Coupa implementation and this survey, visit our [Coupa Supplier Hub](#).

If you are not the correct person in your organisation to answer this survey, please forward onto the correct person to complete and [let us know](#).

Note: It is recommended that you complete the survey in one sitting as **answers will not be saved if you close your browser before finishing the survey**. The survey typically takes 10-15 minutes to complete.

Next

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Never give out your password. Report abuse



Action required

Please note that if your company responded to the data request, the person who submitted the responses would receive an acknowledgment message submitted this week from Coupa Supplier Enablement mailbox

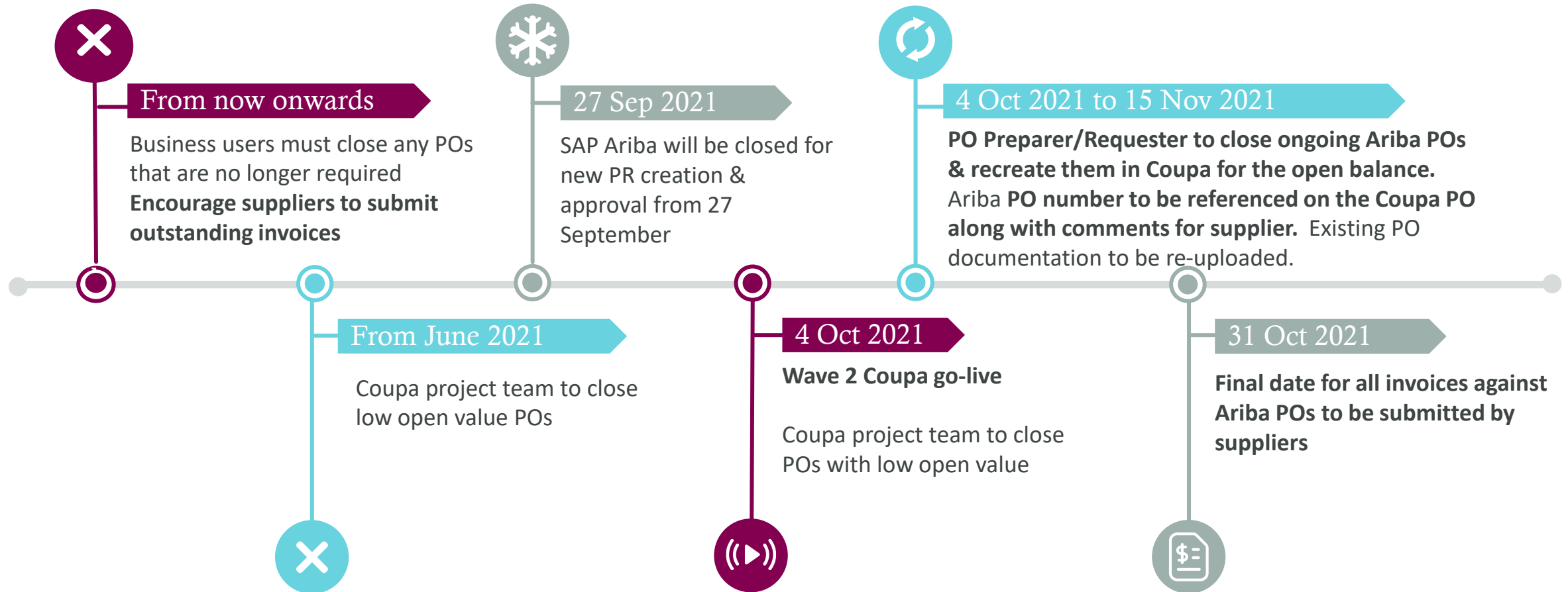


Transitioning to Coupa

Lidia Korbel



Overview of transition (US, CA, SE, NL, UK Speke)



The key messages for suppliers



Speak to your AstraZeneca customer/point of contact to ensure you are prepared for the Transition to Coupa and to align on which orders will be recreated



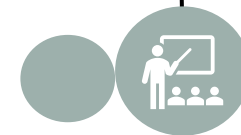
AZ will be closing open POs and then recreating new POs with the balance in Coupa - this means you will be issued with **new orders in Coupa 4th Oct onwards**. You must invoice via agreed eInvoicing channels (CSP, SAN, cXML)



Goods and services received up to 3rd Oct will be processed in Ariba. All invoices against Ariba POs that have been fulfilled prior to 3rd Oct must be billed/submitted by 31st Oct



Goods and services received after 3rd Oct will be processed in Coupa. Be aware that your new POs issued from Coupa will reference your old PO (PO number) from Ariba – this will help you reconcile



Contact our Helpdesk team by September submitting statement to clear open debt, if any



Open Q&A



Was this session helpful?

Poll



Next Steps



What's next and what do we need from you?

Training & Communication

- Be part of this exciting transformation
- Share the message about the Coupa roll-out at AZ across your company (e.g. Accounts Receivable)
- Save the dates for Coupa Supplier Portal & SAN Training Sessions (w/c Sept 13th)

Supplier Data Request

- Respond to the data request, providing us with your company details and preferred methods for transacting
- If you cannot find the email with the survey link, please contact Coupa Supplier Enablement via email

Transitioning to Coupa

- Note that all Purchase Orders sent from current purchasing system will be valid only till End-September
- Familiarise yourself with transition process
- Reach out to your AZ business contact to align on orders which will be recreated



Useful resources

The AstraZeneca Coupa Supplier Hub

<https://www.astrazeneca.com/az-suppliers/az-coupa-supplier.html#!>

Coupa Success Portal

<https://success.coupa.com/>

Coupa Supplier Portal References

[https://success.coupa.com/Suppliers/For Suppliers/Coupa Supplier Portal](https://success.coupa.com/Suppliers/For_Suppliers/Coupa_Supplier_Portal)

AstraZeneca Coupa Supplier Enablement Team Mailbox

Coupa-Supplier-Enablement@astrazeneca.com

Helpdesk for Suppliers (invoice reconciliation queries)

Sweden → Financedirect.sweden@astrazeneca.com

Netherlands → Financedirect.dutch@astrazeneca.com

US/Canada → Helpdesk.USPTP@astrazeneca.com



Thank you!

